

6 June 2017

By email

[REDACTED]

Dear Mr Alexander,

Request under the Freedom of Information Act 2000 (the “FOI Act”)

I refer to your email of **8 May 2017** in which you requested information under the FOI Act from NHS Improvement.

Your request

You made the following request:

“Please disclose:

- 1. The number of staff employed by HSIB, their salary bands and job titles*
- 2. An organogram of the workforce at HSIB*
- 3. A diversity breakdown of HSIB staff, including ethnicity and gender.*
- 4. The range of HSIB staff salaries, in terms of the lowest salary and the highest salary*
- 5. The total HSIB staffing cost*
- 6. How many current Department of Health staff are seconded to HSIB and how many former Department of Health staff are employed by HSIB*
- 7. All memoranda of understanding and joint working protocols, or equivalent, between HSIB and 1. NHS Improvement, 2. Department of Health and 3. Any other bodies.”*

Decision

NHS Improvement holds the requested information.

Question 1

HSIB currently have 24 staff members with a proposed structure of 32 members of staff.

The job titles and salary bands are provided below.

Chief Investigator ESM

Director of Investigations ESM

Medical Director Consultant Pay scale secondment

Director of Corporate affairs DH secondment SCS 1

Programme Manager FTC Band 8d

Principal National investigator x3 Band 9

National investigator x 9 Band 8d(+ 3 vacancies)

Operations Support x2 Band 5 (+ 1 vacancy)

Intelligence Manager Band 8d (vacant)

Intelligence Officers x2 Band 7 (vacant)

Researcher in residence .4 wte band 9

Business Manager band 7(vacant)

Executive Assistant band 6

Communications Manager band 7

IT band 6

Finance officer band 5

Communications officer band 5(vacant)

Question 2

Please see the organogram attached to this letter.

Question 3

Please see the HSIB diversity staff list attached to this letter.

Question 4

The range of HSIB staff salaries ranges between £22,128- £142,000.

Question 5

The total pay budget for the proposed structure is £2.6 million.

Question 6

There is one person on secondment from the Department of Health.

Question 7

There are no current memorandums or protocols in this respect.

Review rights

If you consider that your request for information has not been properly handled or if you are otherwise dissatisfied with the outcome of your request, you can try to resolve this informally with the person who dealt with your request. If you remain dissatisfied, you may seek an internal review within NHS Improvement of the issue or the decision. A senior member of NHS Improvement's staff, who has not previously been involved with your request, will undertake that review.

If you are dissatisfied with the outcome of any internal review, you may complain to the Information Commissioner for a decision on whether your request for information has been dealt with in accordance with the FOI Act. A request for an internal review should be submitted in writing to FOI Request Reviews, NHS Improvement, Wellington House, 133-155 Waterloo Road, London SE1 8UG or by email to nhsi.foi@nhs.net.

Publication

Please note that this letter and the attached information will shortly be published on our website. This is because information disclosed in accordance with the FOI Act is disclosed to the public at large. We will, of course, remove your personal information (e.g. your name and contact details) from the version of the letter published on our website to protect your personal information from general disclosure.

Yours sincerely,

NHS Improvement