

From: "Docherty, Matthew" <*****>
Subject: RE: Draft notes of meeting
Date: 17 September 2018 at 10:32:23 BST
To: Minh Alexander <*****>

Dear Dr Alexander,

Please accept my apologies for the delay in responding, which we hope to do very shortly.

Kind regards

Matt

Matt Docherty
Correspondence Secretary
Governance & Private Office
Care Quality Commission

From: Minh Alexander [*****]
Sent: 17 September 2018 10:21
To: Docherty, Matthew <*****>
Cc: Baker, Edward <*****>; Gallagher, Ursula <*****>; Naomi Patterson *****
Subject: Draft notes of meeting

Hi Matt,

I don't seem to have received your amalgamated notes from the telephone meeting in June.

Can you help?

Thanks and BW,

Minh

From: "Docherty, Matthew" <*****k>
Subject: RE: Draft notes of meeting
Date: 6 June 2018 at 09:23:42 BST
To: Minh Alexander <*****>
Cc: "Baker, Edward" <*****>, "Gallagher, Ursula" <*****>, Naomi Patterson <*****>

Dear Dr Alexander

Thank you for providing your draft notes of yesterday's meeting.

I will incorporate my own into one document and we will return to you as soon as possible.

Kind regards

Matt

From: Minh Alexander [*****]
Sent: 05 June 2018 19:02
To: Baker, Edward; Gallagher, Ursula; Docherty, Matthew; Naomi Patterson
Subject: Draft notes of meeting

Dear Ted,

Thank you very much to you and colleagues for your time in meeting with me today.

As agreed, I have drafted brief summary notes to give the gist of our discussion and salient action points, plus an additional promised list of bullet points of issues.

I hope the notes section broadly captures the meeting but please let me know if there are any amendments needed - or whether you are happy to confirm

accuracy.

I am encouraged that CQC is going to look at areas for audit, and hope to see you or a colleague at our event in October.

With BW,

Minh

Minh Alexander

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