

## **ROLE PROFILE AND ADDITIONAL INFORMATION**

### **Governing Body Non-Executive Director – Registered Nurse for Somerset Clinical Commissioning Group**

The Somerset health and social care community has a strong record of commissioning and of providing high quality, effective health services, and of encouraging service improvement and innovation, working closely with patients and the public, local stakeholders and independent contractors.

Somerset Clinical Commissioning Group (Somerset CCG) recognises that GPs and other healthcare professionals are best placed to understand local health needs and priorities. Somerset CCG works with its member practices to lead healthcare commissioning in Somerset. We have a strong locality model and alongside the Local Medical Committee, the Local Authority Health and Wellbeing Board and NHS England, service providers, voluntary sector, local communities, patients and the public, we are striving to ensure commissioning plans reflect the needs of localities. Our ambitious plans for Outcome Based Commissioning (OBC) / Somerset Together will provide an opportunity to shape and inform this exciting commissioning programme.

To achieve this, Somerset CCG is determined to develop and support clinical leadership across Somerset, in order to drive change and improvements in services and outcomes for patients and their carers. We are also committed to developing integrated collaborative service delivery for the population of Somerset.

If you are interested in being part of the development of community commissioning, operating a key leadership role within the Somerset CCG Governing Body, then please take the opportunity to read more about the role we are seeking to appoint to.

- Applications for these roles will be assessed against the attributes and competencies outlined for each role, and the selection process will include an interview, which is expected to take place in February 2016. We will also be using some on-line assessment tools to identify individual and Governing Body development needs.
- The successful applicant will initially be appointed for a period of 3 years from April 2016. At the end of the initial appointment term, the post holder will be subject to a formal review, and subject to satisfactory performance and post holder agreement, it is expected that the term will be extended by a further three years.
- The post is an appointment to the Somerset CCG Governing Body and will require a commitment of three days per month.

## **Non-Executive Director Registered Nurse - Roles and Responsibilities**

For this role within Somerset CCG there is a set of 'essential criteria' which are critical to the ability of the individual to perform effectively as an impartial and objective member of the Governing Body.

These include:

- a record of achievement and personal effectiveness in a substantial, high profile role in a relevant field
- commitment to the values of the NHS as outlined in the NHS Constitution, together with an appreciation of the Government's modernisation agenda for the NHS and the role and purpose of Somerset CCG
- the ability to guide the strategic direction of the work of Somerset CCG supported by a strong understanding of corporate governance and board level financial, risk and performance management, and impeccable personal standards of professional behaviour
- sound judgement based on the ability to consider complex issues from an impartial and balanced viewpoint
- the ability to work as an individual and as part of a team, with a positive and constructive style and good communication skills
- Governing Body Members will need to encourage and model a new way of working which balances different agendas to create a coherent and sustainable healthcare strategy for Somerset

In addition to these essential criteria, supplementary information is provided on the following pages for the Registered Nurse role, detailing the specific attributes and competencies that are required, together with the key result areas.

Please note that the post holder should not have significant conflicts of interest. Employees of other organisations will need to be able to define the extent of any conflict of interest that may exist, and appointment will be subject to agreement that conflicts are not deemed to be 'significant'. Applicants can therefore not be employees of Taunton and Somerset NHS Foundation Trust; Yeovil District Hospital NHS Foundation Trust; Somerset Partnership NHS Foundation Trust; Royal United Hospital Bath NHS Foundation Trust and Shelton Mallet Treatment Centre,

### **Attributes and Competencies Required – Registered Nurse**

The role of the Registered Nurse on the Governing Body will be to bring a broader view, from their perspective, on health and care issues to underpin the work of Somerset CCG, especially the contribution of nursing to patient care. The Registered Nurse must have no significant conflicts of interest in relation to Somerset CCGs commissioning responsibilities.

The Registered Nurse should bring significant experience of professional leadership in a secondary care setting and be:

- a Registered Nurse who has developed a high level of professional expertise and knowledge
- able to give an independent strategic clinical view on all aspects of CCG business and commissioning.
- a highly regarded clinical leader, probably across more than one clinical discipline and/or speciality
- able to think beyond their own professional viewpoint in considering service re-design and achieving improved health outcomes for the different population groups of Somerset
- ability to take a balanced view of the clinical commissioning and management agenda and draw on their specialist skills and provide a non-medical perspective
- knowledge and experience of clinical governance systems to provide quality assurance in service delivery
- knowledge and experience of patient safety and learning from serious incidents and complaints / patient feedback to make improvements to care
- experience of chairing meetings is desirable

### **Key Result Areas**

- provision of a generic view, from the perspective of a Registered Nurse, whilst putting aside specific issues relating to their own clinical practice or employing organisation's functions
- ability to bring detailed insights from nursing, with a focus on quality and patient safety, and perspectives into discussions regarding service redesign, clinical pathways and system reform
- ability to bring a nursing perspective on the needs of vulnerable groups and equitable access to services into discussions regarding service redesign, clinical pathways and system reform
- to ensure, as part of the Governing Body, that Somerset CCG exercises its functions effectively, efficiently, economically, with good governance and in accordance with the terms of the Constitution
- to ensure, as part of the Governing Body, that the voice of the member practice and practice nurses are heard and the interests of patients and the community remain at the heart of discussions and decisions

- to ensure that the Governing Body and wider CCG acts in the best interests with regard to the health of the population at all times
- to ensure, as part of the Governing Body, that Somerset CCG commissions the highest quality services with a view to securing the best possible outcomes for their patients within the financial allocation, with a consistent focus on quality, integration and innovation
- to ensure, as part of the Governing Body, that health services are provided in a way which promotes the NHS constitution and to ensure that good governance remains central at all times

## **Terms of Appointment**

### **Remuneration**

Remuneration for this role may be subject to review and will follow national guidelines. Remuneration is taxable and subject to National Insurance contributions. It is not pensionable. Those appointed will be eligible to claim allowances, at rates set by Somerset CCG, for travel and subsistence cost necessarily incurred on Somerset CCG business.

**Note:** Impact of appointment on people in receipt of benefits. Your appointment may have an effect on your entitlement to benefits. If you are receipt of benefits, you should seek advice from the Department of Work and Pensions.

### **Time Commitment**

Governing Body members are expected to attend all Board meetings and Committee meetings where they are cited as members in the Terms of Reference. There may also be some evening work.

### **Tenure of Office**

The initial term of office is for 3 years from April 2016. As above.

### **Accountability**

The Non-Executive Directors will be accountable to the Chair of Somerset CCG for carrying out their duties and for their performance.

### **Diversity and Equality of Opportunity**

We value and promote diversity and are committed to equality of opportunity for all and appointments are made on merit. Preference will be given to candidates who live or have a connection with Somerset. However, the critical requirement will be appropriate skills and experience for the role.

## **Disqualification from Appointment**

It is important you declare in your application where you hold another executive/non-executive post with another NHS body. Any potential conflict of interest will be considered as part of the application process. Should you be successful, you may be asked to step down from any existing post. There are circumstances in which an individual will not be considered for appointment.

They include:

- 1 A person who is subject to a bankruptcy restrictions order or an interim bankruptcy restrictions order.
- 2 A person who has in the last five years been dismissed from employment by a health service body otherwise than because of redundancy.
- 3 A person who has received a prison sentence or suspended sentence of three months or more in the last five years.
- 4 A person who has been dismissed by a former employer (within or outside the NHS) on the grounds of misconduct within the last five years.
- 5 A health care professional whose registration is subject to conditions, or who is subject to proceedings before a fitness to practise committee of the relevant regulatory body, or who is subject to an allegation or investigation which could lead to legal proceedings.
- 6 A person who is under a disqualification order under the Company Directors Disqualification Act 1986 or the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2) of the Insolvency Act 1986 (disabilities on revocation of administration order against an individual).
- 7 A person who has at any time been removed from the management or control of a charity.
- 8 A person who has a partner or spouse who is already a member of the governing body.

In addition, people will not be eligible for Governing Body roles if they are:

- a serving civil servant within the Department of Health, or members/employees of the Care Quality Commission
- intending to serve as a Chair or non-executive of another NHS body